

# Audit Committee

Agenda and Reports  
for consideration on

## Thursday, 20th January 2011

in Committee Room 1, Town Hall, Chorley  
at 2.30 pm



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11 January 2011

Dear Councillor

## **AUDIT COMMITTEE - THURSDAY, 20TH JANUARY 2011**

You are invited to attend a meeting of the Audit Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 20th January 2011 commencing at 2.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes of last meeting (Pages 1 - 4)**

To confirm as a correct record the minutes of the last meeting of the Audit Committee held on 30 September 2010 (Minutes enclosed).

4. **Annual Audit Letter, 2009/10 (Pages 5 - 20)**

To receive and consider the enclosed Annual Audit Letter for 2009/10 from the Audit Commission.

5. **Audit Plan Document for 2010/11 (Pages 21 - 42)**

To receive and consider the enclosed audit plan for 2010/11 from the Audit Commission.

6. **Future external audit arrangements**

Fiona Blatcher (Engagement Lead with the Audit Commission) will update the Committee at the meeting.

7. **Treasury Management Activity, 2010/11 (Pages 43 - 50)**

To receive and note the enclosed report of the Director of Transformation which was considered and endorsed by the Executive Cabinet at its meeting on 11 November 2010.

8. **Internal Audit Panel for 2010/11 - Interim report for period up to 26 November 2010 (Pages 51 - 68)**

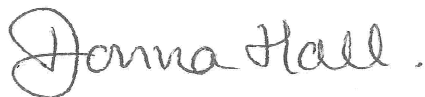
To receive and consider the enclosed report of the Head of Shared Assurance Services,

9. **Shared Assurance Service - Implications of proposed budget for service in 2011/12 (Pages 69 - 74)**

To receive and consider the enclosed report of the Head of Shared Assurance Services.

10. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall CBE  
Chief Executive

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Democratic and Member Services Officer  
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**Distribution**

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Laura Lennox (Vice-Chair) and Councillors Judith Boothman, Magda Cullens, Alan Platt and Geoffrey Russell) for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Director of Transformation), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services), Andy Armstrong (Shared Financial Services Risk Manager), Clare Ware (Shared Financial Services Internal Audit Manager), Chris Moister (Head of Governance) and Tony Uren (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Fiona Blatcher (Engagement Lead, Audit Commission) and Tony Hough (Audit Manager, Audit Commission) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: 01257 515823